



EXHIBITOR AGREEMENT

Kansas City, Missouri
Kansas City Convention Center
March 7-9, 2025



SCAN TO COMPLETE ONLINE

Company Name: _____ Contact Person/Title: _____
Phone Number: _____ Email: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Company Website: _____ Product Category To Be Exhibited: _____

EACH 10' X 10' BOOTH Includes:

8' high curtain back drape; a 3' high curtain side drape; one 7" x 44" identification sign. Four (4) Exhibitor Badges will be provided for each booth exhibit (Valid for all three days of the show). Additional badges may be purchased (by Exhibitors only) for \$5.00 each. **Booth purchase also includes a PF or QF 1- Year Membership.**

**Exhibitor services (i.e. tables, chairs, internet, electricity), in addition to shipping and handling fees, and/or other associated expenses, are NOT included in the price of your booth but can be ordered via the venue & preferred provider.*

Top 3 booth placement requests (Booth placements subject to availability): **1)** _____ **2)** _____ **3)** _____

Total Number of 10x10 Booths Requesting: _____
Number of **In Line Booths** (\$975, additional @ 10% discount): _____ **Total Cost of Inline Booths Requested:** _____
Number of **Premium Booths** (\$1325, additional @ 10% discount): _____ **Total Cost of Premium Booths Requested:** _____

I would like to be contacted to learn more about **Rooster Row Premium Booths & Custom Integrated Sponsorship opportunities.**
Additional sponsorship deliverables can be found in the Show Brochure.

Sponsorship Levels: Bronze (\$6,000) Silver (\$12,000) Gold (\$18,000) Diamond (\$30,000) Custom

Yes, I would like to make a donation of goods, services, or experiences for National Pheasant Fest and Quail Classic fundraising via raffles and auctions.

Balance of booth payment must be received by December 1. Late or non-payment may result in loss of booth space. A 50% cancellation fee will be processed for any booth(s) canceled within 90 days from show date. Cancellations within 60 days of the show are non-refundable. For booths booked after December 1st, payment is due upon booking.

Upon Approval of this agreement, Pheasants Forever will send an invoice to the email listed above with options to pay via Credit Card, ACH, or Check.

By signing below, Exhibitor acknowledges that Exhibitor has read, understands, agrees and will abide by the terms in the National Pheasant Fest & Quail Classic Exhibitor Agreement (following page).

Thank You for Being Part of the 2025 National Pheasant Fest and Quail Classic!

Signature _____ Date _____

For your booth to be reserved, this Original Must Be Signed AND Returned to: Pheasants Forever, Inc. 1783 Buerkle Circle St. Paul, MN 55110

Or Emailed to your representative (see below).

Shannon Hoheisel, Corporate Partnerships Manager
(763) 442-4356, SHoheisel@pheasantsforever.org

Laura Wood, Corporate Partnerships Acct. Exec.
(319) 855-2534, LWood@pheasantsforever.org

Luc Ramthun, Sr. Corporate Partnerships Acct. Exec.
(612) 308-8232, LRamthun@pheasantsforever.org

THIS AREA TO BE FILLED OUT BY PHEASANTS FOREVER & QUAIL FOREVER:

Booth(s) _____ Booth size _____ x _____
Number of booth(s) purchased _____ Total Invoice Amount \$ _____

NATIONAL PHEASANT FEST & QUAIL CLASSIC EXHIBITOR AGREEMENT

Please review the following information carefully. It is recommended that you pre-order all necessary items and services you will need.

Show Hours: Friday, 12:00 pm - 6:00 pm.
Saturday, 9:00 am - 5:30 pm, Sunday 9:00 am - 4:00 pm.

Booth Move-In, Set-Up, & Take Down

(Week of the Show): Set-up will take place on Thursday from 9:00 am until 7:00 pm and Friday from 8:00 am until 10:00 am. All exhibitors must be set-up by 11:30 am on Friday. It is advised to arrive early on Thursday for early set-up to avoid the Friday rush. Exhibit booths must be occupied during all show hours. Exhibitors will be allowed on the show floor one-half hour before the show opens each day. Booth Take Down: Sunday from 4:00 pm to 9:00 pm. All exhibits must be removed from the building by 9:00 pm Sunday. DO NOT begin to dismantle your booth before 4:00 pm on Sunday. Failure to set up during the designated time or early booth take down may result in loss of deposit, forfeiture of Exhibitor's current booth space location for this year and/or denial of future booth space.

Exhibitor Registration Check-In: All exhibitors must check-in prior to show open at the Exhibitor Registration Desk to pick up your packet with your show passes.

Booth Sharing: No booth assignments, sharing agreements, reselling of booth space or similar relationships will be allowed without prior written approval by Pheasants Forever. Any unauthorized sharing of booth space or reassignment is strictly prohibited.

Cancellation and Withdrawal: Pheasants Forever, Inc. reserves the right to retain your entire deposit or full payment in the event of cancellation or withdrawal to cover expenses and loss of revenue.

Termination of Contract: Exhibit contracts may be terminated by Pheasants Forever at any time by the breach of any of the conditions of the Exhibitor Agreement, and all rights shall cease and terminate. Payments made prior to the termination may be retained by Pheasants Forever, Inc. for such breach, and the space may be resold.

Show Management: This show is a presentation of Pheasants Forever, Inc., St. Paul, MN, which shall have the right, which it hereby expressly reserves, to make such rules and regulations as it shall deem advisable for the success of said Show, and to change and amend the same from time to time, which shall govern the proper conduct of said Show and the use of this contract and the space herein reserved by the exhibitor. The Show Management's agreement, interpretation and construction of said rules shall be final and conclusive.

Contingencies: The Show Management reserves the right to cancel this contract in case the specified premises shall be destroyed or so damaged as to render them unworkable for the purpose specified, by fire, elements, or any other cause, or should any occurrence of circumstances beyond the control of the Show Management make it impossible to fulfill its part of this contract; provided however, that in the event of such cancellation, all payments previously made of this contract are to be promptly returned to the exhibitor by the Show Management and upon the return of the same the Show Management is to be released of any and all claims for damages, loss, cost or expenses sustained or incurred by the exhibitor by reason of such cancellation.

Compliance: Exhibitor, its employees, and representatives, shall observe and comply with all Federal, State, Municipal and Building Management laws, charters, ordinances, rules and regulations of the State, City, and Building in which said show is presented. Exhibitors are required to abide by state laws and wildlife agency regulations.

Conduct: Exhibitors and their personnel are expected to maintain a business-like attitude throughout the show. Anyone found to be creating a nuisance or conducting themselves in a manner unsuitable to Show Management will be subject to eviction from the premises. Please keep the appearances of your booth professional looking.

Exhibitor Services/Supplies: Electrical and Internet needs must be ordered through the host venue. Additional services including tables, chairs, shipping and handling, moving (aka: Dredging expenses) are also available via the host venue and preferred provider at the exhibitor's expense. (Link on Pheasants Forever Exhibitor site).

Use of Space: No excessive noise-making devices or public address systems shall be allowed without approval of show management. Exhibit booths must be occupied during all show hours - **NO EARLY EXIT**. Pheasants Forever retains the right to approve or disapprove of booth content and does not allow the sale of live birds. All booths must fit specific space and signage requirements, please confirm special approvals with your Pheasants Forever representative. Full sides may not extend more than 5' from the back of the booth.

Raffles: Pheasants Forever & Quail Forever is the only organization allowed to conduct raffles for fundraising purposes.

Insurance Liability: All exhibitors at National Pheasant Fest & Quail Classic will need to provide a certificate of liability insurance naming Pheasants Forever, Inc. as an additional insured. This certificate must be delivered 30 days prior to the show to: Pheasants Forever, Inc., 1783 Buerkle Circle,

St. Paul, MN 55110. You should be able to obtain the certificate of insurance from your insurance agent.

Security: Overnight security will be provided Thursday, Friday and Saturday nights inside the exhibition hall so that you may leave your display set-up overnight. Pheasants Forever, Inc. and the host venue are not responsible for any property or merchandise brought to the show. Exhibitors' property is the responsibility of the Exhibitor. Security may be provided, however, liability for loss remains with the Exhibitor. Exhibitors release Pheasants Forever, Inc., and the host venue from any and all liability damage and injury and agree to all show rules and conditions set forth.

Liability: Pheasants Forever, Inc., and the host venue assume no responsibility for any property brought to the show. Exhibitors release Pheasants Forever, Inc. and the host venue from any and all liability, damage an injury and agree to all show rules and conditions set forth.

Products and Personnel: Pheasants Forever, Inc. reserves the right to approve all products and personnel that appear in your booth. No one will be allowed to exhibit products that have not reserved a booth. All promotional literature must be distributed from your booth only and pertain to your company. All signs must be of a professional nature. No selling or distribution of literature will be permitted outside your booth area or by anyone who has not contracted for exhibit space.

Dogs: Only dogs associated with exhibits are allowed. Owners must be able to provide proof of current vaccinations at any time upon request by Show Management. Show Management reserves the right to request a dog be removed from the show due to any concerns for safety or otherwise. All dogs must be cleaned up after, or a financial fee may be assessed. No more than four adult dogs per 10x10 booth, unless otherwise approved by Show Management.

Firearms & Ammunition: Rules and regulations for the display or order taking of firearms must be confirmed with each host state, city, venue, and Show Management.

Sales Tax: Please contact the Department of Revenue for the host state directly to obtain sales tax guidelines.

Exhibition and attendance at or participation in National Pheasant Fest & Quail Classic constitutes an agreement by the exhibitor and exhibitor's representatives to Pheasants Forever, Inc. use and distribution (both now and in the future) of exhibitor's image or voice in photographs, videotapes, electronic reproduction, or audiotapes of such events and activities.