



CHECKLIST FOR VOLUNTEER LIABILITY INSURANCE FOR FY26

(7/1/25 - 6/30/26)

- Complete and email *"Volunteer Insurance Coverage For Events Involving Firearms"* to insurance@pheasantsforever.org prior to event (24 hours recommended).

If proof of insurance is required, email a completed *"Request for Certificate of Liability Insurance Form"* to insurance@pheasantsforever.org at least 10 days prior to event

- Signed waivers* required for all participants and volunteers (retain for 12 months)

- Never allow more than 5 people in the field at the same time

- Adhere to Safety Requirements (below)

- Report participants and volunteers at your event in the Upland Events Platform

Our organization provides liability coverage at **NO CHARGE** when you complete the items listed above: details of coverage can be found in the *Chapter Insurance Coverage Summary* for specific questions please contact insurance@pheasantsforever.org