

${\bf SOLICITATION\ FOR\ CONTRACTOR\ SERVICES\ -\ Request\ for\ Proposal.}$

	Submit Proposals To: PHEASANTS FOREVER, INC.	
	c/o Project Manager	PF Inc. Contract Officer:
PF's Authorized	Ellie Hanson	Shelby Yoder
Agent:		
Title:	Malheur Watershed Coucil Director	Grants and Contract Specialist
Street Address:	710 SW 5 th Avenue	1783 Buerkle Circle
City State Zip:	Ontario, OR 97914	St. Paul, MN 55110
Telephone:	(503) 989-3402	(651) 209-4976
Fax:		651-773-5500
E-mail:	ehanson@malheurwatershed.onmicrosoft.com	syoder@pheasantsforever.org

SOLICITATION DETAILS			
Type of Solicitation:	Request for Proposal - Full & Open Competition		
Solicitation Opening Date:	6/4/2025		
Due Date:	7/4/2025 11:59 □AM ⊠PM		
Expected Award Notice Date:	7/18/2025		
	LATE RESPONSES WILL NOT BE CONSIDERED		
	PF requests your quote remain valid for 90 days		
☑ PF intends to make a single award to one contractor			
\square PF intends to make multiple awards to multiple contractors			

PROJECT DETAILS		
Project Name:	Halladay Gulch Juniper Removal	
Project Location:	T 20S, R 37E, Tax Lot 500, Sections 20,21,22,28,29.	
Statement of Work:	See detailed Statement of Work below.	
Work cannot start prior	Receipt of PF's written Notice of Acceptance	
to:		
Work completion Date:	12/31/2025	

CONTRACTOR'S QUOTE SUMMARY	
☐ I am familiar with the local conditions affecting the cost of work. ☐ I have read and agree to all of the Contract Terms below including the Scope of Work & Services and Standard Compliance Terms Attachment. ☐ I have completed itemized pricing breakdowns requested below (if any). I hereby propose to furnish all items required for the completion of the project as described for the total price noted at right.	TOTAL QUOTE / BID: ———————————————————————————————————
SIGNATURE:	DATE:
YOUR SUBMISSION OF A SIGNED QUOTE INDICATES YOUR OFFER AND ACCEPT	TANCE OF ALL TERMS.

PF'S WRITTEN NOTICE OF ACCEPTANCE (WHETHER BY US MAIL, FAX OR E-MAIL) WILL FINALIZE THE EXECUTION OF THIS CONTRACT WITHOUT NEED FOR ADDITIONAL ACTION OR SIGNATURE BY EITHER PARTY.

SCOPE OF WORK & SERVICES

Type of Services:	Lop and Scatter Juniper Treatment	
Licenses Required:	If any of the activities described in this Solicitation require specific licenses or certifications, your application for the activity indicates you have the required certification to perform the work. <i>Please include copies of any licenses or certificates held to apply any of the practices in this Scope of Work.</i>	
Plans, Maps, or Documents Incorporated into this Solicitation:	The following are attached and incorporated into this Solicitation: Project Map Location Map	
Reports Required:		
Questions:	All inquiries and all correspondence concerning this solicitation should be submitted to the Project Manager listed on the first page. Contractors should contact only the Project Manager issuing the solicitation about any aspect prior to contract award.	
Site Inspection:	☐ There are no site inspections for this project. ☐ Contact the following person to schedule a site examination: ☐ Project Manager listed above, or ☐ Name: ☐ Title: ☐ Address: ☐ Phone: ☐ E-mail: ☐ Fax:	
Factors Considered in awarding the contract(s):	Example: 1. Price 2. Industry experience 3. Qualifications 4. Past work or reputation 5. References	
Insurance Requirements:	 In addition to the applicable provisions under the Additional Contract Terms section below, the following insurance requirements also apply: Contractor will procure and maintain, until all of Contractor's obligations are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, Contractor's agents, representatives, employees or subcontractors. The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. PF in no way warrants that the minimum limits contained herein are sufficient to protect Contractor from liabilities that might arise out of the performance of the work 	

under this Agreement by the Contractor, its agents, representatives, employees or subcontractors, and Contractor is free to purchase additional insurance.

- 3. Contractor will provide:
 - a. **Field Service Contractors** conducting restoration or enhancement field work will provide:
 - i. Certificate of Insurance for Commercial General Liability Insurance with minimum coverage as indicated below.
 - ii. Additional Insured Endorsement with:
 - 1. Reference to the policy number and the insured as they appear on the certificate.
 - 2. Reference to the additional covered party as "Pheasants Forever, Inc., its members, subsidiaries, directors & officers, agents, and employees individually and collectively"
 - iii. Certificate holder should be listed on certificate as: PHEASANTS FOREVER, INC. 1783 Buerkle Circle, St. Paul, MN 55110
 - iv. The following Minimum Coverage levels are required for the following types of work.
 - ☐ Restoration / Enhancement hand tools only \$500,000 per occurrence / \$1,000,000 aggregate
 - ☑ Restoration / Enhancement power tools or heavy equipment \$1,000,000 per occurrence / \$2,000,000 aggregate
 - ☐ Prescribed Burning \$1,000,000 per occurrence / \$2,000,000 aggregate
- 4. If Contractor receives a cancellation notice from an insurance carrier providing coverage for activities in this agreement, Contractor agrees to notify PF within 5 business days by providing a copy of the cancellation document, unless Contractor's policy(s) contain a provision stating that coverage will not be cancelled without at least 30 days advance written notice to PF.
- 5. Contractor will provide a certified copy of the insurance policy(s) at PF's request.
- 6. The failure of PF to collect the certificate of insurance for the policies required will not constitute a waiver of the insurance requirements by PF.
- 7. Failure of Contractor to carry adequate insurance will not relieve Contractor of their liability or duty to indemnify PF.

SCOPE OF WORK / TASKS

Project Goals:

The goal of the project is to improve watershed conditions for sage grouse, mule deer, and red band trout in the North Fork Malheur River drainage.

Cutting juniper and controlling invasive annual grasses will:

--Reduce fire danger,

- --Reduce perches for raptors that prey on sage grouse,
- --Improve watershed function that will enhance the North Fork Malheur River riparian areas and wet meadows.

Treatment Area: About 600 acres

Treatment Time Frame: Work will be completed by December 31, 2025 if necessary the contract can be extended to completion by April 30, 2026. However this will be agreed upon by the project manager, landowner, and contractor.

Treatment Type: Lop and Scatter Juniper Treatment

Allocated Budget: Project has an allocated budget of no more than \$105,600. Project cannot exceed this budget.

Treatment Plan:

The contractor will employ hand crews with chain saws to cut juniper on 600 acres in Halladay Gulch.

The proposed action is to cut 100% of encroaching juniper (including all seedlings) out of designated treatment areas except trees avoided for unique characteristics as described below.

- 1. All juniper over 1 foot in height shall be cut except for juniper that meet the following specifications:
 - --Any tree having survey/monument signs or survey marks on it.
 - --All trees along fence lines that have fence wire attached to them.
 - -- Trees with obvious wildlife occupation, i.e., cavities or raptor nests.
 - -- Trees marked by landowner or manager as leave trees.
 - -- Trees showing old growth characteristics.
- 2. All juniper trees shall be completely severed from the stump. No live limbs shall be left on the stump of cut trees.
- 3. Stump height shall not exceed four (4) inches above ground level measured on the uphill side or above natural obstacles.
- 4. All juniper trees with unit boundary ribbon or paint shall be cut. A maximum of 10 juniper seedlings per acre will be allowed.
- 5. Slash must be limbed so that no branches or boles are more than 4 feet off the ground.
- 6. Contractor shall protect from damage any bearing trees, corner posts and monuments within or adjacent to the project area(s).
- 7. Cut trees shall not be left blocking any roads.

Old growth juniper definition - Any juniper tree possessing all of these characteristics: a rounded top, large dead limbs, deeply furrowed bark, deeply dissected trunk, large lower limbs, and yellow lichen on branches.

Noxious Weed Control Specifications

1. Contractor shall ensure that all off-road equipment and vehicles used are free of soil, seeds, vegetative matter or other debris that could contain or hold seeds. For purposes of this provision, equipment shall be considered free of soil, seeds, and other such debris when a visual inspection does not disclose such material. Equipment must be inspected and cleaned prior to moving to and between treatment areas. Disassembly of equipment components or specialized inspection tools will not be required.

Timing of Treatments:

It is intended to restrict timing of treatments in areas having occupied

sage grouse leks. Cutting within 300 feet of occupied sage grouse leks will only occur between approximately June 15 and January 30. Treatments occurring within 0.6 miles of occupied leks, but not within 300 feet, will occur anytime during the year but will be restricted between approximately 6:00 PM to 9:00 AM.

Areas of Slope:

In areas with slope where erosion is of higher concern, trees will be limbed up as high as possible and felled perpendicular to slope to mitigate erosion. In these areas, it is intended to get as much tree contact with the soil as possible.

Note: The successful Contractor(s) will be required to submit the documents outlined in paragraph 5. Preliminary Requirements below within 30 days of contract award.

Attach Additional Sheets if Necessary

(List all attachments above along with any Plans, Maps or additional Documents)

PROPOSAL REQUIREMENTS

A. Submission Procedures

- 1. Proposals may be submitted by mail or by e-mail.
- 2. Addressed to the Project Manager specified above.
- 3. Proposal must include all required forms and narrative sections described in this RFP. Incomplete applications will not be considered.
- 4. Include copies of any licenses or certificates held to apply any of the practices in this Scope of Work.
- 5. Do not include letters of support, endorsement, industry awards or recommendations.

B. Submission Format

- 1. Contractors shall submit proposals in response to this solicitation in English.
- 2. Please submit the following:
- 3. COMPLETED QUOTE SUMMARY (Page 1 Above)
- 4. COVER PAGE: Contractor should submit a cover page showing:
 - i. The Project Name & date submitted;
 - ii. Contractor's name, address, telephone, fax numbers, etc.
 - **iii.** Type of organization.

[] Sole propr	ietorship;
[] Partnershi	p;
[] Corporate	entity (not tax-exempt);
[] Corporate	entity (tax-exempt);
[] Governme	nt entity (Federal, State, or local)
[]Othor	

- **iv.** Contact information Names, titles, telephone, fax number and email of the person(s) authorized to act on the Contractor's behalf in connection with this solicitation.
- 5. ANY OTHER DOCUMENTS AS REQUESTED IN SCOPE OF WORK & SERVICES

CONTRACT TERMS

1. Confidentiality.

During the period of performance Contractor may have access to private or confidential information owned or controlled by PF. This information may include records, processes and specifications owned / licensed or used by PF in connection with the operation of its business including, without limitation, processes, procedures, policies, methods, lists (of members, donors, chapters, customers, etc.) (collectively "PF Information"). Contractor and its agents and employees will:

- a. Use a reasonable degree of care to keep confidential all PF Information (using no less than the same degree of care which the Contractor uses to protect its own proprietary and confidential information); and,
- b. Obtain PF's prior written approval before copying, publishing or disclosing any PF Information to others, and will not authorize anyone else to copy, publish or disclose it to others, without PF's prior written approval; and,
- c. Apply this standard to any marketing materials, press releases or disclosures to other media outlets; and.
- d. Only make use of PF Information for the purpose of performing Contractor's obligations under this Agreement; and,
- e. Agree to return any PF Information to PF whenever requested.
- **2. No Minimum Quantity.** An award under this solicitation in no way obligates Pheasants Forever, Inc. to purchase any minimum quantity. Where job sheets or task orders are used, each job sheet / task order will stand on its own insofar as it obligates Pheasants Forever, Inc.

3. Evaluation & Selection.

- a. Pheasants Forever, Inc. will select a Contractor whose offer is most advantageous to Pheasants Forever, Inc., determined at its sole discretion.
- b. PF reserves the right to reject any and all offers for any reason whatsoever in PF's sole discretion; to waive immaterial project requirements; and to pursue purchasing in a manner that is in the best interests of PF.
- c. PF intends to evaluate quotes and award the contract(s) without discussions with Contractors (except for clarification purposes). Therefore, the Contractor's initial quote should contain the Contractor's best terms from a cost / price and technical standpoint.
- d. Unsuccessful vendors under this opportunity may submit a written request for information as to the winning bid and successful vendor. Information provided will pertain only to this opportunity.

4. Payments.

Invoices and any supporting documentation should be submitted to the Project Manager. Payment will be made to Contractor only after receipt of an approved, itemized invoice and any other documentation required under the Scope of Work and Services (i.e.: seed mix information, etc.).

- a. Eligibility. Eligible expenses include those allowable expenses, incurred during the performance period, which are consistent with the Scope of Work and Services.
- b. Frequency. Payment will be processed no more frequently than monthly. Invoices are due within thirty (30) days of work completion and invoices for any work completed prior to June 30 must be submitted by July 15. Failure to submit invoices by these timelines may result in nonpayment. Contractor should submit all invoices to the Project Manager. Once PF Inc. receives an approved invoice from the Project Manager, payments will generally issue within 45 days.
- c. Documentation. Invoices must be itemized and include a brief description of services provided including the number of acres and the type of treatment, if any.
- **5. Preliminary Requirements.** Successful Contractor will submit the following to PF within 30 days of receipt of the award notice letter:
 - i. SAM Registry,
 - ii. Proof of a Unique Entity Identifier (UEI) Number,
 - iii. Completed and signed Form W9,
 - iv. Audited financial statements & Single Audit audit report (nonprofit organizations only).

Please note that payments cannot issue until this documentation is provided.

6. Standard Compliance Terms Attachment.

The Parties agree that compliance with the Standard Compliance Terms attachment are incorporated by reference as part of this agreement, is binding on the parties. The contract will become null and void if a) Contractor is unable to comply with or show proof of compliance with the Standard Terms after the execution of the Agreement; or b) if Contractor becomes non-compliant during the period of performance and is unable to cure within a reasonable time.

Note: If attachment is missing contact the contract officer or project manager listed above.

7. Performance of Work & Services.

- a. Both parties agree that Contractor has full control over the manner and means through which services will be performed, subject to meeting the standards required by PF and any agency partners, as defined in the attached Scope of Work and Services.
- b. Contractor warrants that no other agreement is violated by performing these services.
- c. Contractor agrees that work not meeting the standards required by PF will be corrected.
- d. Contractor warrants that no laws will be violated in performing any services.
- e. Contractor guarantees that s/he is competent to carry out the services which s/he has undertaken in this contract. Any material misrepresentation shall lead to immediate termination of this agreement.

8. Independent Contractor.

This Agreement shall not render the Contractor an employee, partner, agent of, or joint venturer with PF or the affiliated agency(s) for any purpose. The Contractor is and will remain an independent contractor in relationship to PF or the affiliated agency(s). PF will not be responsible for withholding taxes with respect to the Contractor's compensation hereunder. The Contractor will have no claim against PF or the affiliated agency(s) hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

- a. <u>Insurance</u>. Contractor will carry any required liability insurance relative to any work or service performed for PF and will not be eligible for claims on PF's insurance policies.
- b. <u>Tools & Equipment</u>. The Contractor shall supply all equipment or tools or instruments needed to perform the services under this agreement except as occasionally required.
- c. <u>Non-exclusivity</u>. The Contractor's relationship to PF is non-exclusive and Contractor is free to engage in other work for other entities.
- d. <u>Assistants</u>. If the Contractor employs assistants to perform the services described above, all provisions in this Agreement including but not limited to indemnification shall be binding upon all assistants of the Contractor. Any payments to assistants of the Contractor to perform the services under this agreement must be paid by the Contractor. PF agrees that all directives or instructions to assistants will be communicated through the Contractor.
- e. <u>No Agency</u>. Contractor (including its officers, directors, employees and volunteers, if any) shall not hold itself out as agent, representative or employee of PF under any circumstance.
- **9. Copyrights & Intellectual Property.** The parties expressly agree that any work commissioned by PF which creates tangible or intangible property as a result of this Agreement is a work made for hire and that all copyrights vest in PF. The parties expressly agree that all ideas, know-how, data (including study results), and other intellectual property generated by PF or commissioned by PF through this Agreement will be the sole and exclusive property of PF. Inventorship will be determined in accordance with U.S. Patent laws.
- **10. Indemnification.** Contractor shall indemnify, defend and hold harmless PF (including its officers, directors, employees and volunteers) against any demands, claims, damages to persons or property, losses and liabilities including reasonable attorneys' fees (collectively "Claims") arising out of or caused by Contractor's (including its officers, directors, employees and volunteers acting on its behalf) acts or omissions in the execution, performance or failure to adequately perform Contractor's obligations under

this Agreement. Contractor shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such Claims.

11. Liability. To the extent provided by law, each Party shall be liable for its own acts (including the acts of its officers, directors, employees and volunteers – if any – acting on behalf of the Party). In the event of any Claims arising out of the negligence of both the Contractor and PF, each party shall be responsible (including reasonable attorney's fees and costs) based upon its proportionate share of negligence.

STANDARD COMPLIANCE TERMS ATTACHMENT

I. ACCOUNTS, AUDITS AND RECORDS

- (a) Records Maintenance. Partner/Contractor agrees to maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this Agreement to the extent and such detail as will properly reflect all costs and expenses for which reimbursement is claimed. These records will be maintained for a minimum period of three years after the final report is submitted.
- (b) <u>Inspection</u>. The books and accounts, documents, files and other records of Partner/Contractor directly pertaining to this Agreement, will at all times be available for examination, excerpt, transcription or audit by PF and/or the United States Government and its authorized representatives to determine the proper application and use of all funds paid to Partner/Contractor.
- (c) <u>Disallowance</u>. Partner/Contractor shall be responsible for reimbursing PF or the U.S. Government for a sum of money equivalent to the amount of any expenditure that may be disallowed related to the work or service Partner/Contractor has performed.
- (d) <u>Administrative Requirements</u>. The administration requirements cited in OMB Circulars and Federal Acquisition Regulations, as applicable, are incorporated by reference herein.

II. REQUIRED ASSURANCES & CERTIFICATIONS

If the firm is unable to comply with or show proof of compliance with the following provisions within 30 days of the award and throughout the duration of the award, then the contract with Partner/Contractor will become null and void. Partner/Contractor may cure within a reasonable time by demonstrating compliance.

- (a) <u>Debarment and Suspension</u>. Partner/Contractor certifies to the best of its knowledge and belief that it is not presently debarred, suspended, or proposed for department or declared ineligible for participation in Federal grants or contracts, in accordance with OMB guidelines. The Partner/Contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The Partner/Contractor shall immediately notify the Contracting Officer if, during the term of this contract, Partner/Contractor becomes debarred. Pheasants Forever, Inc. may immediately terminate this contract by providing Partner/Contractor written notice if Partner/Contractor becomes debarred during the term of this contract.
- **(b)** <u>Certification of Drug-Free Workplace</u>. Partner/Contractor certifies that it has implemented appropriate policy in accordance with the Drug-Free Workplace Act of 1988.
- (c) Certification of Equal Employment Opportunity. The Partner/Contractor and any of our subcontractors, vendors, or business partners shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, national origin, and for inquiring about, discussing or disclosing compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.
- (d) <u>Copeland "Anti-Kickback" Act</u>. For contracts in excess of \$2000 for construction or repair of public work, Partner/Contractor certifies compliance with the Copeland Act.

- (e) <u>Certification Regarding Lobbying</u>. Partner/Contractor certifies to the best of its knowledge and belief that no federal funds have been paid or will be paid, by or on behalf of Partner/Contractor, to any person for influencing or attempting to influence a federal officer or employee of any agency in connection with the awarding of any Federal Award.
- (f) Clean Air Act and Water Pollution Control Act

 If the contract exceeds \$100,000, then Partner/Contractor agrees to comply with all applicable standards, orders
 and regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control
 Act as amended (33 U.S.C. 1251 et seq.).
- (g) <u>E-VERIFY</u>. Partner/Contractor hereby certifies that it has used E-VERIFY to verify the employment eligibility of <u>all</u> employees working for Partner/Contractor. Individuals who are self-employed are exempt from E-Verify but must comply with related State statutes or regulations. Partner/Contractor understands and agrees that lawful presence in the United States is required by State and Federal law for employment under this Agreement and the Partner/Contractor may be disqualified or the contract terminated if lawful presence cannot be verified.
- (h) <u>Employee Whistleblower Protection</u>. Contractor agrees to comply with the United States Code (U.S.C.) 4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection:
 - i. This contract, related subawards, and related contracts over the simplified acquisition threshold and all employees working on this award, related subawards, and related contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies established at 41 U.S.C. 4712.
 - ii. Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 U.S.C. 4712.
 - **iii.** The Contractor shall insert this clause, including this paragraph iii, in all subawards and contracts over the simplified acquisition threshold related to this award.
- (i) <u>FFATA Compliance</u>. Partner/Contractor agrees to comply with all FFATA requirements and to provide any information needed by PF to comply with reporting requirements under FFATA within 15 days of the contract award.
 - i. Partner/Contractor hereby agrees to provide a written statement to Pheasants Forever showing the total compensation of its top five executives within 15 days of the contract award; **OR**,
 - **ii.** Partner/Contractor hereby certifies that executive compensation information is already available through reporting to the SEC; **OR**
 - **iii.** Partner/Contractor hereby certifies that it receives *less than 80%* of its annual gross revenues from the Federal government *and* those revenues are *less than* \$25 million annually.
- (j) <u>Buy America Provision</u>. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials for Infrastructure.
 - i. As required by Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), on or after May 14, 2022, none of the funds under a federal award that are part of a Federal financial assistance program for infrastructure may be obligated for a project unless all the iron, steel, manufactured products, and construction materials used in the project are produced in the United States.
 - ii. None of the funds provided under this Agreement may be used for a project for infrastructure unless: 1) All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from initial melting stage through the application coatings, occurred in the United States; 2) All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is grated than fifty-five percent (55%) of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and 3) All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.
 - iii. This Buy America preference only applies to articles, materials, and supplies consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before completion of the infrastructure project. Nor does a Buy America preference apply to equipment with furnishings, such as

- movable chairs, desks, and portable computer equipment, used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.
- (k) <u>2 CFR part 215.48 and Appendix A</u>. As applicable, Partner/Contractor will comply with all other applicable terms required by 2 CFR part 215.48 and Appendix A, but not otherwise specified herein.
- **III. TRADEMARK.** The Pheasants Forever Inc. name, Quail Forever name, and all logos and websites are the exclusive property of Pheasants Forever, Inc. Contractors may not use Pheasants Forever or Quail Forever trademarks or materials without the express written permission of Pheasants Forever, Inc.

IV. OTHER TERMS

- (a) Entirety & Amendment. This document contains the complete agreement between the parties and supersedes any prior oral or written agreements or warranties between the Parties. No other agreement, amendment, representation or understanding will be binding on the parties unless made in writing by mutual consent of both parties.
- (b) <u>Default</u>. Partner/Contractor's failure to comply with the terms and provisions of the Agreement will constitute a default. Upon default, Partner/Contractor will have a reasonable time to cure the default. PF will have the right to seek administrative, contractual or legal remedies. Also, PF will be entitled to recover all costs, expenses, and reasonable attorney's fees in obtaining specific performance or any other remedies as allowed by law. The election of one remedy will not constitute a waiver of any other available remedies.
- (c) <u>Severability</u>. If any term of this Agreement is severed as invalid or unenforceable by a court of competent jurisdiction, then that term will be deemed valid to the greatest extent possible and the remainder of this Agreement will continue as valid and enforceable.
- (d) <u>Choice of Law & Forum</u>. The parties agree this Agreement is governed by the laws of Minnesota and applicable Federal Laws and that any dispute in which direct negotiations fail will be finally resolved in a court of competent jurisdiction in the state of Minnesota.
- **(e)** <u>Assignability</u>. This Agreement may not be assigned without the written consent of PF. If the Agreement is assigned, all provisions of the Agreement will be binding on the successors or assigns.
- (f) <u>Waiver</u>. Failure to exercise, or any delay in exercising, any right or remedy provided under this agreement or by law will not constitute a waiver of that or any other right or remedy, nor will it preclude or restrict any further exercise of that or any other right or remedy.
- (g) <u>Termination</u>. As applicable, if at any time the underlying funding agreement is terminated, then this Agreement will also be automatically terminated as of the termination date of the underlying funding agreement. PF may terminate this Agreement at any time by thirty (30) days written notice to Partner/Contractor of intent to terminate. If Partner/Contractor is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directive of PF, is guilty of serious misconduct in connection with performance under the Agreement, or materially breaches provisions of this Agreement, then PF at any time may terminate the engagement of the Partner/Contractor immediately and without prior written notice. If this Agreement is terminated PF will timely pay the final invoice for satisfactory work completed prior to termination.



